

Fundraising Committee Meeting #13 Minutes - 4/13/26

Members Present: Pete Zenner, Nancy Zenner, Martha Jeffcoat, Jean Darby, David Ehler, Benito Costilla, Julia Cardona, Eugene Holub, Felipe Pacheco, Rita Juergens, Craig Snow, and Brenda Gonzalez. Dwayne David was there but had to leave early.

Members Absent: Candelaria Escobar, Father John, Tim Kelty, Erika Rivera, Kenny Svrcek and Zeneida Kelley.

Pete Zenner called our meeting to order at 6:05 PM and opened the meeting with a prayer. A motion was made to accept the minutes from the past meeting as written by Eugene and a second was made by Julia. Motion passed with all present in agreement.

Meal: Dwayne said that he talked to his rep about the food order and they need at least 1 1/2 weeks so he wants to place the order by Friday April 17th. He asked Julia if she was able to get help and she has people. Her sister in law will be in charge of cooking the charro beans. She will get Dwayne a list of things they need for the food prep for the items after the main meal as well as ingredients (spices) for charro beans by Thursday. We discussed the cakes and desserts and there is not anyone presently in charge of this. David Ehler has two rolling racks that we can put kolaches or cakes on before we put them out on the table. Nancy asked Martha Jeffcoat to think of someone that might be good to head this up since she was familiar with working with the KC wives. We will ask that each family provide 2 cakes for desserts and cake walk. Nancy showed the group the kolache coupons that she had made. The group agreed that this would be a good way to save on tickets but sell the kolaches without them having to have cash on hand. Nancy will get with Minnie and find out the exact number of dozens of kolaches that they will be selling and only give that many coupons to the ticket sellers. Nancy will also make a complimentary meal ticket coupon for those people such as Communities in Concert band members, DJ and any priests attending the Mayfest. We will then know that these were not paid meals. Julia was asked to make a poster of the price of the other foods that will be served after the main meal and she said that additional food items will be corn in a cup, fruit in a cup, nachos and a spicy ramen noodle cup. Nancy stated that the Schedule of events shows the main meal to run from 11 AM to 2 PM or until sold out. Meal cost is \$15.00 per plate. We discussed having the desserts separate from the kolache sales, preferably somewhere closer to the meal serving window. We will continue to sell tea after the main meal (tea provided with meal) Nancy asked if we needed to get people lined up to work there as Phil & Debbie Konarik had volunteered to do the tea during the meal portion. Dwayne would talk to the KC's tonight at their regular meeting to see who will help cook, serve. He also suggested that we need plenty of worker to help clean up so that we don't have a mess of dishes to be washed after the event ends. We should wash and put up as we use them. If we have any chicken halves left over at 2 PM, we can wrap them and put them in the auction.

Finance/Records: Benito said the committee will meet in the Dominican House (Cooke House) on Wed. 4/15 @ 6 PM. Rita Juergens has worked with her daughter

Lindsey Lillard to set up the Square Account for the church. Rita still needs to get Father John's information to complete the account but he is on retreat this week. The Square will be used for meals, raffle tickets, kolaches, game/food tickets. For these smaller priced items, people will pay a 4% service charge for using a card. ***Note - Rita notified me that this is incorrect and that the fee is 3% + .15 per transaction. So we need to decide how much we want to add for processing fee for using Square.** For the large priced items, such as silent auction and live auction items, the church will absorb the processing fee and the person will not pay that. We will have a sign to reflect this at the tables where tickets are sold. Rita stated she has arranged to have people at the entry with one line taking cash or checks and another line manned by Kelley Zapata, taking credit/debit card sales using the Square machine. Kelley can also help take cash or check payments if needed. Art and Patsy Zapata can sell raffle tickets at the festival. They will have a combined money drawer between them. We plan on having 3 Squares available - one from Lindsey and 2 from the Rockdale Tiger Booster Club (Lauren Williams), We discussed possible people to sell tickets using the Square and we've thought about Gloria Pedroza, Mary Helen Ortega, Mariana Santellano, Lauren before the auction and Nancy also reached out to Krystal Konarik who agreed to an early shift to sell tickets. Benito has set up an Excel spread sheet to keep track of costs and income with tabs at the bottom. He said that he might need to create another one for the day of the festival but Rita thought that they could use the same format that he has. Craig Snow has 2,000 purple tickets for main meal and 10,000 blue tickets for games and other food items. He also has 3 cash boxes. Rita said that the bank will loan her a teller drawer to use at Mayfest. Raffle tickets will be in the Square and people can continue to purchase those up until the time the raffle starts. It was discussed that people that are using the Square will probably need some tutorials before they start to know the tabs to keep items separate. Eugene stated that he has lots of empty protein containers that can be used for putting tickets in at the game and food booths. Nancy gave two empty Sam's cashew containers to Games chairpersons to use for tickets as well. Checks will need to be endorsed with the Mayfest stamp. Checks need to be made payable to St Joseph Catholic Church. Pete will coordinate with PD or MCSO to accompany workers to final destination of the monies after the event has ended. Rita has the gift cards in a safe location and said that each one is one card for the appropriate denomination. We discussed paperwork to have for those that win gift cards > than \$600.00. Craig Snow volunteered to have W2G forms available. Parish will be responsible for putting a W2G form in each envelope. If someone wins one of the larger prizes and their address is not on the ticket stub, we will need to get a valid address. If we do not know the person (we will ask for ID before releasing a winning gift card - they will not be given to family members without the consent of the winner. If someone from out of town wins, we will ask them to make arrangements to come to Rockdale to pick up their winning gift card and sign that they have received it. If people are writing out checks, they need to be made to St. Joseph Catholic Church and we need to have signs at the ticket sales locations stating that as well as processing fee for Square transaction.

Periodically through the day people from Finance/Records committee will make their rounds and pick up money from the ticket sellers and see if they need any extra

denominations of bills as well as pick up the tickets from the various game and food booths. They will bundle money and tickets and document on the Excel spreadsheet. They will have numerous large zip lock bags marked with the booth on them to use to transfer tickets to their work area. Rita Juergens said that she felt that we need to have at least \$2400.00 start up cash and she will take care of getting that. People that write checks need to make them payable to St Joseph Catholic Church.

Pete stated that he has mentioned to Father that he thought the church should purchase a Square device. Brenda Gonzalez also mentioned the Clover device that charges 3.35% and it is passed on to the customer as a 3.5% processing fee. Pete stated that the Diocese recommends the Square because of its security features.

Auction : Benito stated that he is continuing to follow up with businesses. Nancy asked if he had anyone designated to run the silent auction and he has his brother and sister in law. Nancy and Pete reported that they were given many items for the auctions from a parishioner at Holy Trinity Catholic Church, their former parish on Sunday. They have them in the truck for members to view after the meeting ends. Silent auction will be set up in the meeting room. We discussed time schedule for silent auction. Begin at 11 AM and end at around 3:30 PM - sometime after the live auction has concluded. Many of us still need to go back and visit with our businesses to secure items for the auction. We should be able to leave things in the KC Hall next Monday when we meet as the Firemen's Giveaway is this Saturday, April 18th. No other events are scheduled that we are aware of. We discussed items that we might want to purchase for the live auction with donations. A portable generator (possibly solar instead of gas) was discussed as well as a medium sized Blackstone Grill. Pete also suggested maybe a Turtle Box or a speaker of some kind. Nancy & Pete will check with the Brinkley's to see what their cost would be on the generator and grill as they said they would sell them to us at cost.

Games: Jean, Martha and Brenda discussed updates on games. They are ready to meet with Benito to place their Amazon order and will meet after RE class on Wed. Evening with him. Brenda made a flyer with a QR code for kids to sign up for helping with games. They have contacted the list of names that Nancy gave them and 6 out of the 10 have signed up. They are asking Maria to put something in the bulletin about their needs for cake donations and plant donations. It was suggested that if they needed to purchase plants that they might use Lexington or Altman's in Giddings. Jean talked to Felipe about making the board on which they could nail the laundry baskets for the ball toss. We discussed using small canopy tents rather than try to set up the big funeral home tent that is now in the possession of Henry Miller. Game and food tickets will sell for \$1 per ticket but they need to come up with prices for items being sold. We discussed who would sell game and food tickets and we thought Gloria Pedroza, Pat Jerman, Mariana Santellano and possibly Lauren Williams (before the auction would be good).

Risk Management/Security: Pete updated the committee that he had spoken to Tim Kelty and that the city would provide barricades to block off the back of the building

where the games will be held. Pete also talked to Mike Korenek and he discussed the idea of striping the parking lot with his son. His son felt that this was a waste of money as much paint as it would require. They decided to nail down a bright yellow rope to mark off the rows. It will be similar to the set up at the RHS stadium where you have two cars one behind the other in a row, and you leave a row open for exits. **We MUST LEAVE OPEN AN EMERGENCY LANE FOR FIRE OR AMBULANCE if needed.** The KC'S have purchased handicapped parking signs for the front of the building. We will need to have people out there at 8 AM to help get people parked and if workers will park, starting on the left hand side in a orderly fashion, maybe others will continue the process.

Entertainment: Julia stated that she has the Czech dancing group lined up to perform from 12:40 - 1:15 PM and they have completed their contract. They do not need their payment until the day of the event \$200.00. The Community in Concert band will begin performing from 11 AM after mass and will be on the stage - they are scheduled to play until noon and they will receive a free meal for each member in lieu of a monetary donation. Altos de Jalisco dancers are scheduled from noon to 12:30 PM and the Danza la Marenita dancers will perform from 1:20 - 2 PM. A family in our parish (has offered to sponsor the Ballet folklorico Alto de Jalisco dancers and will pay the group directly the \$200.00 donation. Julia will work with Father John on what is needed for mass on Saturday @ 5 PM and Sunday @ 9 AM at KC Hall.

Raffle: Eugene gave an update on our present numbers. He and Nancy spent 4.5 hours Monday updating ticket distribution numbers. We show that we presently have received money for 1277 tickets = \$12, 770. Tickets not sold or returned = 1755. Tickets distributed are 3037 as of Monday. Five tickets have been returned unsold. Donations not related to raffle ticket sales = \$10,120. Total amount = \$22, 890. Parishioners are encouraged to keep selling tickets but to turn in those that are sold. Eugene gave David and Felipe information on those people who still hadn't turned in tickets so they can start calling them. It was decided that we will start with the drawing of the grand prize first because it gives everyone a chance to win that. We discussed that we would have Father draw the tickets and discussed possibly asking Jeff Zapata to announce the winners. We need to have winners sign a form that they have received the gift card and provide them with a W2G form. Craig Snow said that he would get copies of that form. Nancy has asked Esmeralda Olivares to go Facebook Live during the drawing.

Publicity: Nancy handed out the Mayfest t-shirts to those that were at the meeting. Letters to area parishes/priests have been written and were put on Maria's desk to be stamped and mailed. A Save The Date flyer in English and in Spanish accompanied the letters. Any priest from a surrounding parish should let our ticket sellers know and we will provide them with a complimentary meal ticket. Nancy stated that Lauren Williams and Brenda Gonzalez are helping with Canva flyers with a schedule of events.

Old Business: we need to finalize layout of hall as well as outside games and activities. David will ask Phil Konarik if he has a diagram of the inside and possibly outside of the

building and next week we can start setting things up in their proper locations. We decided to use individual canopies instead of the funeral home tent for outside games.

New Business: We talked about having someone clean up after the Mayfest. The KC's normally pay the Zapata's to do this and we are unsure of the rate that they are paid. Because this event takes place on Sunday instead of a Saturday, we are not sure if they will want to do it. After discussion, Julia Cardona made a motion and Nancy seconded the motion that we pay a clean up crew. All were in favor and the motion passed. Pete asked all committee chairs to come next Monday with a list of any issues that need to be resolved for their committee. Allow people to bring cakes and desserts on Saturday, May 2 for 5 PM mass.

Pete closed the meeting with a prayer and meeting was adjourned at 8:15 PM.

Next meeting date is set for Monday, April 20, 2026 @ 6 PM @ the KC Hall.

Submitted by Nancy Zenner

