

Fundraising Committee Meeting # 9 - Feb. 19, 2026

Members Present: Benito Costilla, David Ehler, Dwayne David, Jean Darby, Martha Jeffcoat, Erika Rivera,, Felipe Pacheco, Tim Kelty, Father John, Eugene Holub, Pete and Nancy Zenner. Julia Cardona was present per phone conversation for part of the meeting. **Members Absent:** Candelaria Escobar, Zeneida Kelley and Kenny Svrcek.

The meeting was opened with a prayer at 7:06 PM. Dwayne David made a motion that we accept the minutes from the meeting on 2/5/26 and David Ehler seconded the motion. Minutes were approved as written.

Committee reports were given.

Raffle: David Ehler, co-chair reported that tickets are in envelopes ready to be passed out starting at this weekend's masses. A sign up sheet for committee members to help was passed around. We discussed procedure for distribution of tickets. Write the name of the person taking the tickets on the envelope and write down the number of tickets inside the envelope on the form as well as verify the phone number. If someone is not listed on the form, you may add their name to the bottom and give them tickets but also give them a 2026 church registration form to complete. If someone chooses to make a donation of \$100 and not take tickets, just write in that they made a donation (cash or check #) beside their name. After the mass on Saturday evening and the Spanish mass on Sunday, tickets and sign up sheets will be given to Father to put in the office as well as any money collected. Keep track of money and who gave it. Father John clarified that there is no longer a separate account for the festival due to Diocesan changes, so we are responsible for keeping records on how much money is made and how much is spent. This information needs to go to Benito and the Finance/Records committee. David & Benito will both keep deposit slips. We discussed whether the people that won the raffle gift cards of value > than \$600, need to complete a W9 form. Dwayne stated that the fire dept. gives them in multiple \$500 gift cards to avoid having to get W9 forms. Father said that we need to check with the Diocese and talk to the Vicar General or Mary Beth, CFO at the Diocese.

Finance/Records: Benito Costilla, chair, shared that the committee met on Sunday and discussed the responsibilities of their committee before,

during and after the festival. See minutes for their committee meeting for more detail. Their data will be used for historical records. He is looking for trustworthy people to help with counting money. Father stated that he would start with the money counters (Jeff & Kelly Zapata chair this) as well as members of the Finance Council.. He also stated that they and the committee members should be EIM certified. Their committee will also purchase gift cards for the raffle. He will get with Father and Maria to set up an online drive so we will have records other than the paper records for historical data.

Auction: Benito said that the committee is scheduled to meet Sun. 2/22 @ 2 PM. He has developed an Excel spreadsheet of businesses that they plan to visit. He was given the copies of the letter to present to business owners as well as the copies of church receipts that can be given if someone gives a donation when the two volunteers make their initial visit. We discussed where donated items could be stored and Dwayne stated that they could be stored at the KC Hall.

Entertainment: Julia Cardona was present by phone to present updates along with Erika Rivera, co-chair. They have contacted two Hispanic groups of dancers as well as the Czech dancers from West in addition to Eugene Holub and the Communities and Concert Band. She is waiting for a schedule of when they would perform during the mealtime and will set up a time line to present to them. Father has asked her to help coordinate the Masses at the hall - a Saturday mass at 5 PM and one Sunday mass at 9 AM. She has also lined up two DJ's - one for inside and one for outside. Nancy asked why we would need two DJ's if we already have entertainment scheduled during the lunch time. We wouldn't want music during the auction. She has a parishioner that has a bounce house and bull riding apparatus that they are willing to donate for our use. She said that they would be there to help supervise but did not have insurance but planned on having parents sign a waiver. Pete asked Julia to send her details in a text message so he, Tim Kelty and Father could find out from the Diocese if this would be sufficient in case of an accident. Father said that we also need to check with the Knight's on whether their insurance would cover a potential accident. Dwayne said he would check with Kenny & Tom and have them check on Knight's insurance. Jean wanted to know if they would need volunteers to help with these.

Games: Jean Darby & Martha Jeffcoat have decided upon a list of games. They need to order things for prizes. They plan on asking for donations for cakes for cake walk, plants, and for 2 liter bottles of soda, etc. It was suggested that they talk to Bonnie Holub and Kristina Snow about sending a letter home with RE students for needed donations. They stated they would also plan to put something in the bulletin about donations. Jean asked if they could do a 50-50 raffle and the group discussed that. It was decided to table that idea for now. They have gotten with Dwayne to look at what is available at the KC Hall and will set up a time in March to work on putting things together and making necessary repairs. Pete asked that they present a list of all the games and activities so he will know how we need to set up things. Nancy asked if we need to get tents in the event that we have rain. We will wait until later to the date to determine this. Pete made a recommendation to all chairpersons to go ahead and start recruiting help for their particular committee. It will take a lot of people to make this event run smoothly.

Meal: Dwayne said that he had asked Candelaria (who isn't here tonight) to get a crew of at least 10 people to help with the meal and he will recruit as many or more. As far as the menu, he has decided that we need to have the plate with half of a chicken instead of a leg/thigh quarter. We haven't had a festival in six years and we want to make sure that our first one has a good, hearty meal that people expect from us. He thinks the price per plate should be \$15.00. Father stated that we are pretty much starting over again - we're laying groundwork. It's our first year to have to prepare a budget and we will have to guesstimate on lots of things and reevaluate after we're done. He said we should plan on getting the committee together after the festival to go over the numbers and make recommendations for what we would do differently the following year. We will then report to the parishioners after we have had a chance to share the results of the festival. We discussed how many plates we would prepare for. After discussion, Nancy made a motion that we prepare for 600 plates and Tim seconded the motion. The motion was approved by the group. We discussed a timeline for the day of the event. We will have a mass at 5:00 PM and Father will bless the booths. He suggested that we not offer the cup but only the Body of Christ in communion. We can have additional Eucharistic Ministers to allow it to run quickly and smoothly. On Sunday, we will start the day with 9 AM mass followed by the BBQ chicken dinner being served from 10:30 - 2:00 PM. Games and entertainment will start at 11 AM. We will start transitioning at 1:30 PM for

other foods such as hamburgers, nachos, etc. Silent auction - need to decide whether to have it out at mass Saturday evening or wait until Sunday morning? Live Auction will start at around 2 PM. Nancy asked about drinks. The Konarik's have volunteered to have tea and water - do we want soft drinks sold at window along with beer and the KC's be in charge of that? It was decided that the Knight's would take care of the beer and soda sales. Raffle drawing is to be between 5-5:30 PM and then we close up and clean up.

Risk Management/Security: Pete, Kenny, Tim and Father John need to plan to have a meeting so they can talk to someone at the Diocese to see what they need to do to proceed with securing event insurance. Games and entertainment committees need to give feedback on what type of booths and activities they will have.

Publicity: Eugene and Nancy presented the updated logos that have been prepared by Marianna Costilla on the TV screen for members to view. Nancy stated that they had submitted all the ideas discussed at the last meeting and putting the carpenter tools in the border and the flowers inside the circle was not a good look. We chose not to put 1880 on the logo because that was the year the church was founded, not the festival. Discussion followed and members felt that the logo with Marianna's initials in the main logo was confusing. They felt that it should be inside the border. The suggestion was to use a font script and put it to the right of the MAYFEST, under the stem of the flowers.

Old Business: We discussed the prize for the person that sells the most tickets. Tim made a motion that we give \$200.00 and David seconded the motion. The group approved this motion. Each committee will be responsible for coming up with workers and shifts for those workers during the festival. Each committee will submit festival costs to Benito and Finance committee. Nancy said that occasionally we will need to send information via email to committee members for their input between meetings. She said that she realized that not everyone checks their emails often and asked if a text message was sent to alert them that they had an email that needed a response, would that be helpful? Members agreed that it would be helpful to get a text message alert.

Action list:

- 1) David, Benito and Pete will coordinate reaching out to the Diocese about forms that need to be completed (W-9) on persons who win the raffle prizes that are greater than \$600.00.
- 2) Games and Entertainment committees need to turn in a list of proposed activities to Pete so he can check with Risk Management at the Diocese to get clearance.
- 3) Games will talk with Bonnie and Kristina about the feasibility of sending home a letter to RE students to secure donations for items needed for games, cake walk and plants.
- 4) Meal committee will work out the transitional phase of going from the BBQ chicken meal to the other items as well as finalizing the menu.
- 5) Risk Management will set up a meeting/phone call with Diocesan representatives to secure event insurance and get answers about possible events.
- 6) Pete/Dwayne will reach out to Kenny and Thomas Alejandro to find out if the Knights insurance is adequate and can share that with the Diocese.
- 7) Nancy & Eugene will contact Marianna to finalize festival logo.
- 8) Julia, Erika and Father will plan the set up of the hall to facilitate mass and the meal to follow afterwards.
- 9) Committee members that are not presently EIM certified, need to check with Maria Santellano about getting certified.

Next meeting will be Saturday, March 7, 2026 @6 PM after mass, in the RE building. Father John suggested that we have a dinner meal/meeting. He led us in a closing prayer and the meeting adjourned at 9:27 PM.

Submitted by Nancy Zenner